



CRESSING PARISH COUNCIL
Minutes of a meeting of Cressing Parish Council
held on Wednesday 13th June 2018 at 7.30pm
at St Barnabas, Claud Ince Avenue, Cressing



Present

Cllr John Lawton - Chairman
Cllr. Ian Aston - Vice Chairman
Cllr. Colin Haines
Cllr. Keith Morland
Cllr. Steve Watts

In attendance

Mrs Christine Marshall (interim Parish Clerk & Responsible Financial Officer)
Two members of the public

18/108 CHAIRMAN'S WELCOME AND REPORT

The Chairman welcomed those present and reported that there was little to add since his report on 30th May, but confirmed that:

- a. Standing Orders – the Clerk has been asked to review these for approval at the next meeting to bring the period for public participation in line with other parish councils.
- b. A potential councillor has approached him. The Clerk will make contact to provide further information and seek application. **Action: Clerk**
- c. A120 – it is possible to register for update on progress for the new route on-line at www.a120essex.co.uk

18/109 APOLOGIES FOR ABSENCE

Apologies were recorded on behalf of Cllr Goundry, County Councillor Robert Mitchell and District Councillors Bowers and Abbott. **It was resolved** to accept these apologies.

Proposed: Cllr Lawton, seconded: Cllr Aston

18/110 DECLARATIONS OF INTEREST

All Councillors declare an interest in agenda items related to the Neighbourhood Plan, but have dispensation to discuss and vote. There were no disclosable pecuniary interests. Members of the council are subject to the Local Authorities Code of Conduct Order 2007 (SI 2007/1159) (The Revised Code) with the additional, non-mandatory, section 12(2).

18/111 REPORTS BY DISTRICT AND COUNTY COUNCILLORS

No reports had been received, but the Clerk was able to update the meeting from an email recently received from Braintree District Cllr James Abbott:

- i. A120 route - ECC preferred route announced as Option D. Scoring between the four routes was quite close and Government/Highways England need to agree it. Possibly related to that, BDC expected to release Inspector's letter/decision on West Tey and joint Local Plan Part 1 (at least at high level) on Friday 16th June.
- ii. Next Highways Panel meeting is 21st June. At ECC Full Council meeting in May it was indicated that some additional funding will be available for schemes presented to this panel.

- iii. Unexpectedly, ECC has put back decision on the current waste site applications until at least end July on the basis of asking the applicants to review up to date "needs" case for the whole proposal.

18/112 PUBLIC PARTICIPATION SESSION

Cllr Haines advised for information that another elderly person had tripped on the damaged footpath between Jeffrey's Road and Ridlands Close.

Public Rights of Way have become overgrown. It was agreed that the Clerk will provide a map of the PROW for Cllr Haines and Cllr Watts to identify which paths need clearing.

Action: 1. Clerk, 2. Cllrs Haines and Watts

Overhead branches of trees along Mill Lane are being damaged by high-sided vehicles delivering to the Bellway site. As telephone cables run through these trees, Bellway will be approached with a request to employ a tree surgeon to remove branches susceptible to damage.

Action: Clerk

18/113 MINUTES OF THE MEETINGS HELD ON 30th MAY 2018

The Minutes of the Annual Parish Assembly, the Annual Parish Council Meeting and the Parish Council Meeting held on 30th May 2018 were confirmed as a correct record and were duly signed by the Chairman. **Proposed: Cllr Morland, seconded Cllr Haines, all in favour**

18/114 CLERK'S REPORT

The Clerk provided her report. Particular items to note included:

- a. Community Citizens Award Scheme – as no nominations had been received for 2017, this will be re-launched in December 2018.
- b. Parking on Claud Ince Avenue – a response had been received from Greenfields, but does not resolve the issue. Some further work will be undertaken on identifying a solution and a report will be provided for the July meeting.
- c. Two applications for the Parish Clerk position received. Both will be interviewed.
- d. Application for further Neighbourhood Grant funding to be submitted.
- e. Defibrillator – new quote required for installation, following receipt of which installation and training dates can be confirmed.

There were no queries.

18/115 PLANNING - DECISIONS

There have been no decisions posted by BDC.

18/116 PLANNING – NEW APPLICATIONS

18/00148/TPOCON | Notice of intent to carry out works to trees in a Conservation Area - Fell Cherry Tree (T1) | The Old Post Office The Street Cressing Essex CM77 8DQ

Passed to Tree Warden for comment.

18/00920/FUL | Demolition of existing buildings on site and erection of 80 residential dwellings with associated open space, landscaping, amenity space, car and cycle parking and other associated works | Appletree Farm Polecat Road Cressing Essex

Object: Clerk to prepare draft response to accord with comments at the meeting and to refer to comments for previous applications on this site.

18/117 EMERGENCY PLANNING

The Clerk outlined the need for an Emergency Contingency Plan for the parish and the need to

review and complete the document already in the files. As this needs a detailed knowledge of the parish it was agreed that a volunteer should be appointed to assist. Mr Tony Perkins was asked to get involved and following his agreement will meet with the Clerk to begin the process.

18/118 REPRESENTATIVES

It was agreed to appoint councillor representatives to external bodies/meetings as follows:

Rural Community Council – **Cllr Lawton**
 Braintree Association of Local Councils – **Cllr Lawton**
 Integrated Waste Management Site Liaison Group – **Cllr Haines**
 A120 Braintree Community Engagement Forum – **Cllr Goundry**
 Highways (Local Highways Panel and Highways Agency) – District Cllr Abbott keeps the PC updated
 Transport – **Cllr Morland**

18/119 FINANCE

i. **Progress against budget as at 31st May 2018**

The cash-book report was presented. There were no comments.

ii. **A motion to approve bank reconciliation as at 31st May 2018**

It was resolved that the bank reconciliation statement at 31st May be approved.

Proposed: Cllr Aston, seconded Cllr Watts

iii. **A motion to approve May 2018 Payments/Cheques**

The list of payments was presented. There were no queries and it was resolved to approve the payments as follows.

Proposed: Cllr Aston, seconded Cllr Morland

EALC	Annual subscriptions EALC £327.56 and	424.63	300049
	NALC £97.07		
BT	Telephone and internet provision	109.56	DD
C A Marshall - May	Salary	383.21	300052
J Adshead-Grant - May	Salary	112.00	300051
HMRC	PAYE	95.80	300050
BHIB Insurance	Annual insurance premium	£863.74	300053
		<u>£1,988.94</u>	

iv. There were no payments received

18/120 FINANCE

In the absence of Cllr Goundry, Susan Simpson was asked to report on the latest position. SS stated that they are having to allocate sites, of which recent approved developments were part. A Housing Needs Assessment will be carried out, funded through the Technical Support Grant. Housing policy will be re-drafted to reflect that current approved developments meet the needs of the parish and that only small-scale developments should be approved during the period of the Plan. A site assessment had begun, but the Consultant recommended changing this to include the need for self-build instead. A design policy will also be drafted.

SS stated that if these are included, there could be a conflict with the Parish Council lodging objections to development sites if they are included in the Local Plan. Any responses to development must include the request for a contribution towards community benefit.

18/121 PLANTING FOR GREEN TRIANGLES AROUND THE VILLAGE

It was agreed that these plans should be postponed until the autumn. In the meantime, **it was agreed** these should be at The Ashes and Polecat Road. Support of the residents will be sought. Advice will be sought from Essex Wildlife Trust (the Vice-Chair is a resident of the village). **Action: Clerk**

18/122 INFORMATION EXCHANGE

Items for the July agenda to include:

White Gates – **Action: Cllr Haines to provide measurements and positions**
Speed cameras

18/123 NEXT PARISH COUNCIL MEETING

Next Parish Council meeting - Wednesday 11th July 2018 at St Barnabas, Claud Ince Avenue, Cressing **Meeting subsequently changed to Tuesday 17th July 2018 at 7.30pm**

Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Tuesday 3rd July 2018

The meeting closed at 9.05pm