



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall

St Barnabas, Claud Ince Avenue, Cressing, Essex, CM77 8HG

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Members of the Council are hereby summoned to attend a meeting of Cressing Parish Council to be held on Wednesday 13th November 2019 at 7.30pm at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

Under Standing Order 3.w "A meeting shall not exceed a period of 2 hours." it may be necessary to propose a motion:

- i. for Councillors to agree items to be carried over to the next meeting, or
- ii. at the expiration of 2 hours for an extension to the meeting.

Christine Marshall, Parish Clerk

6th November 2019

Members of the Public and Press are also cordially invited to attend the meeting commencing at 7.30pm on Wednesday 13th November 2019 at St Barnabas, Claud Ince Avenue, Cressing.

Agenda of Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
19/154	Chairman	Chairman's Welcome and Report	INFORMATION
19/155	Clerk	Apologies for Absence:	INFORMATION
19/156	All	To receive member's Declarations of Interest and dispensations on items on the agenda <i>Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Requests for dispensations should be requested from the Clerk prior to the day of the meeting.</i>	INFORMATION

19/157	Chairman	County and District Councillors (if present) To receive reports from: - Cllr. Robert Mitchell, Essex County Councillor - Cllr. James Abbott and Cllr. Bob Wright, Braintree District Councillor report/s	INFORMATION
19/158	Chairman	Public Participation Session with respect to items on the Agenda and other matters that are of mutual interest - Members of the public wishing to speak are required to register their intention by contacting the Clerk before 5.00pm on the day before the meeting, to include a note of the topic/s to enable any relevant information to be gathered prior to the meeting. - A member of the public shall not speak for more than 3 minutes unless previously requested and agreed by the Chairman of the meeting. - The maximum length of the public session shall not exceed 15 minutes unless otherwise agreed by the Chairman of the meeting. - A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given. - The Council reserves the right to decline any requests to speak if they are not received in time, unless the matter is urgent when the speaker should indicate their intention to the Clerk by 5.00pm on the day of the meeting. The Chairman of the meeting will direct whether or not the item may be included. Members of the public can remain to observe the remainder of the meeting with the exception of any closed items.	
19/159	Chairman	Minutes of the Meeting held on 9th October 2019 RESOLUTION: To confirm the minutes of the Parish Council meeting held on 9 th October as a correct record. Minutes to be signed by the Chairman.	DECISION
19/160	Clerk	Council Policies RESOLUTION: to adopt the following policies - Code of Conduct 2019 - Equality & Diversity rev 2.0 - Reserves, Balances and Investments rev 2.0	DECISION
19/161	Clerk	Finance To note progress against budget as at 31st October 2019	INFORMATION

		ii. A motion to approve bank reconciliation as at 31st October 2019 iii. A motion to approve October payments iv. A motion to approve the transfer of surplus money from current to deposit account.	DECISION DECISION/ACTION DECISION/ACTION
19/162	All	Budget 2020-21 Cllrs to put forward work/scheme/project suggestions for consideration/inclusion in the 2020-21 budget: i. Charity support ii. Website iii. Training for Councillors and Clerk iv. Public suggestions	DISCUSSION
19/163	Chairman	Planning To agree Councillor membership of Planning Committee and, by proposal of a motion, to validate that committee to begin sitting.	DECISION
19/164	Chairman	Planning To note Applications Determined by Braintree District Council: i.	INFORMATION ONLY
19/165	Chairman	To discuss Applications received by Braintree District Council: i. 19/00278/TPOCON Notice of intent to carry out works to tree in a Conservation Area - Cut down an Acer Crimson King tree Courtneys The Street Cressing Essex CM77 8DQ	DISCUSSION
19/166		To note applications bordering parish for information and to consider if comments should be made: None advised	
19/167		To note applications withdrawn: None advised	INFORMATION
19/168	Chairman	To discuss Appeals received by Braintree District Council: None advised	DISCUSSION
19/169		To note Enforcement enquiries through Braintree District Council i. 19/00363/COU3 Change of use enquiry The Willows Inn The Street Cressing Essex CM77 8DQ – <i>pending consideration</i> ii. To agree Councillor membership of Planning Committee and, by proposal of a motion, to validate that committee to begin sitting. <i>Case closed</i> iii. 19/00424/UBW3 Unauthorised Building Works Enquiry Cressing Farm Witham Road Cressing Essex CM77 8PD – <i>pending consideration</i>	

19/170	Chairman	Planning i. B19/02144/OUT – to discuss removal of earth mound and installation of footpath by Countryside on playing field ii. To agree response to Strutt & Parker	DISCUSSION DECISION
19/171	Chairman	S.106 To agree membership of S.106 Committee and, by proposal of a motion, to validate that committee to begin sitting.	 DECISION
19/172	Cllr Watts & Clerk	Highways To receive updates on: 1. Meeting with Local Highways Liaison Officer 2. To agree arrangements and agenda items for meeting to be held with Essex Highways Transportation Planning & Infrastructure Manager 3. To agree location of benches in parish	INFORMATION DECISION DECISION
19/173	Cllr Watts & Clerk	Website To receive update on replacement of Essexinfo.net	 INFORMATION
19/174	Cllr Haines Chairman	Playing field and environment iii. To receive playing field report iv. To agree locations for Christmas lights and trees	INFORMATION DECISION
19/175	Chairman/All	Information Exchange and agenda items for next meeting	INFORMATION
19/176	All	Date of next meeting The next meeting of the Parish Council will be held on Wednesday 11 th December 2019, 7.30pm at St Barnabas, Claud Ince Avenue, Cressing. Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Tuesday 3 rd December 2019	 INFORMATION
19/177	Chairman	Close of meeting There will be a closed meeting for Councillor attendance only. Members of the public are requested to leave the Hall immediately after the meeting is declared closed.	

2019 meetings

December 11th 7.30pm

2020 meetings

January 15th 7.30pm

February 12th 7.30pm

March 11th 7.30pm

April 8th 7.30pm

May 13th 7.00pm – Annual Meetings

June 10th 7.30pm

July	8 th	7.30pm
August	12 th	7.30pm
September	9 th	7.30pm
October	14 th	7.30pm
November	11 th	7.30pm
December	9 th	7.30pm