



CRESSING PARISH COUNCIL

Clerk: Gemma Ruston

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Members of the Council are hereby summoned to attend a meeting of Cressing Parish Council to be held on Wednesday 10th January 2018 at 7.30pm at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

Gemma Ruston, Clerk

4th January 2018

Members of the Public and Press are also cordially invited to attend the meeting commencing at 7.30pm on 10th January 2018 at St Barnabas, Claud Ince Avenue, Cressing.

Agenda of Parish Council Meeting

1) Chairman's Welcome and Report

2) Apologies for Absence

3) To receive member's Declaration of Interests and dispensations on items on the agenda

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Requests for dispensations should be requested from the Clerk prior to the day of the meeting.

4) Reports and Public Participation Session

A period of up to 5 minutes per person will be set aside when members of the public can speak about Parish Council business or other matters of local concern notified to the Clerk by 7.15pm on the day of the meeting. The maximum length of the public session will be 30 minutes unless otherwise agreed by councillors.

4.1) Cllr. Robert Mitchell, Essex County Councillor

4.2) Cllr. James Abbott and Cllr. Kevin Bowers, Braintree District Councillor report/s

4.3) Members of the public

5) A motion to approve draft Minutes of the Meeting of Cressing Parish Council held on 13th December 2017

6) Items to note

6.1) To receive the Clerk's Report

7) Planning

Any relevant plans will be available to view electronically at St. Barnabas from 7.15pm, on the evening of the meeting.

7.1) To receive the Applications Determined by Braintree District Council

Reference No.	Address and Application	Determination
17/01817/FUL	Westdrive, Galleys Corner. Conversion and extension of workshop building to form new showroom.	GRANTED
17/00007/SCR	Land between Long Green and Braintree Road; Screening Request - The development of the 12.8 ha site to create in the region of 250 high quality residential dwellings together with significant areas of public open space,	Screening/ Scoping Opinion Adopted

	landscaping, appropriate levels of car parking and a green corridor the southern boundary. This corridor would also act as a buffer between the built form and the countryside beyond ensuring the development sits comfortably within the receiving landscape context.	
17/01727/LBC	Appletree Farm Cottage Hawbush Green; 1. Replace the zinc roof with a slate roof on the extension, and to re-felt the roof over the shower room; 2. Replace the doors and glazed panels in the east elevation with fully glazed, bi-folding doors, and 3. Reuse the existing kitchen window (and the existing secondary glazing) in the extension, instead of inserting a new window that matches the existing utility room window.	GRANTED

7.2) To consider the New Applications submitted to Braintree District Council

Reference No.	Address and Application	Date for response
17/02251/FUL	Westdrive, Galleys Corner; Erection of single storey side extension and alterations to southern and western elevations of existing Car Dealership Showroom.	17/01/2018

8) Finance

- 8.1) To note progress against budget as at 31st December 2017
- 8.2) A motion to approve bank reconciliation as at 31st December 2017
- 8.3) A motion to approve December 2017 payments/cheques
- 8.4) To note December 2017 payments received
- 8.5) A motion to approve Clerk's overtime claim forms for December 2017 = 16 hours overtime for Gemma Ruston
- 8.7) To discuss moving funds from the current account to the savings account
- 8.6) A motion to approve the 2018/19 Budget
- 8.7) If budget is approved, a motion to confirm the 2018/19 Precept
Clerk and Chairman to sign the form

9) Policy Reviews – there are no policy reviews this month

10) To discuss Highways Issues

- 10.1) **Update from Greenfields re: parking on Claud Ince Avenue**
The Clerk forwarded communication from Cllr. Morland to Julie Payne urging Greenfields to address this issue before someone is injured. Garry Knights has responded. Cllr. Morland to summarise.
- 10.2) **Damage to village signpost at the junction of B1018 and Polecat Road**
Quotations for repair work have been requested from two contractors. Cllr. Morland recommended Steve Holt who has quoted £1620 to 'dig out, supply and fit new post in concrete, remove all rubbish from site and put sign back up'. T Jarvis Groundworks have quoted £1782.00 plus VAT to 'break up existing concrete foundation and remove from site, then buy and install new concrete foundation then install only new sign and post supplied by you and make good area with topsoil'. The Clerk has also started the process of claiming on the Parish Insurance so they can contact the driver and claim the money back.

11) To discuss the S.106 allocation and the provision of a 'Facility for Older Children'

From the smaller developments contributions, there is a balance of £3,190.29 remaining after the goal posts were paid for. £2,617.24 of this can be used for the "Provision and/ or improvement and/ or enhancement and/ or maintenance of area of open space and facilities thereon either in the parish ward or catchment corresponding with the development". The remaining £573.05 is specifically "towards the refurbishment & modification of the play area & equipment at Jeffreys Rd Cressing". There is also a public open space contribution of £16,061.92 from planning application 11/00938/FUL which was the John Pease Ashes Garage site. The restriction on this sum is that it must be used for the "Provision and/ or improvement and/ or enhancement and/ or maintenance of area of open space and facilities thereon either in the parish ward or catchment corresponding with the development". This sum must be spent by September 2021. A facility for older children would fit the use description. Following the Public Open Spaces Survey, the most popular two areas were a new facility for older children (over the age of 8 - such as a

skate board ramp, MUGA, zip wire, hexagonal swing frame etc.) and a nature conservation area.

12) Dogs

12.1) To consider a request for 'dog friendly' stiles on Cressing footpaths

A resident contacted the Council after experiencing difficulty carrying their dog over the stiles and has asked whether the Council would consider changing them to make them 'dog friendly' in advance of the imminent village population growth, and the likely increase in dog walkers which this will bring.

12.2) The ongoing issue of dog mess in the village and on Essex Way

13) Installation costs for defibrillators

John Clark Services Ltd have confirmed that the cost of fitting the defibrillator cabinet to an exterior wall at St Barnabas is £145 +VAT. The Evangelical Church have yet to confirm what their contractor would charge for installation on their site. To re-cap; the cost of the outdoor defibrillator package is £1249 +VAT and approval to purchase two (one for either side of the village) was given at the October meeting (resolution 1718/76).

14) Parish Street Lights

14.1) Switching off at night

A resident enquired about why the Parish street lights were not switched off at night. Only lights that are owned and maintained by ECC are switched off; Parish and BDC lighting remains on. A&J Lighting Solutions have confirmed the following costs of fitting timers: 'replace the existing sensor on top of each light fitting that the parish council have ownership from a standard dusk until dawn (dark to light) one to a part night sensor which will operate from dusk until midnight and then back on at 5.30am if still dark. The cost of these are £45 each and they are held in stock. The cost is inclusive of installation. All prices are subject to VAT at the current rate'.

14.2) LED lights

There are a few street lights that are out around the village. There is an option to start replacing the standard lamps with LEDs. A&J Lighting Solutions have confirmed that the cost of a standard lamp is £47.85 and LEDs cost £95.

15) Councillors' agenda items for next meeting

16) Future Parish Council meetings and events

The next meeting will be held on **Wednesday 14th February 2017** at 7.30pm at St Barnabas.