



CRESSING PARISH COUNCIL

Parish Clerk: Christine Marshall
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Members of the Council are hereby summoned to attend a meeting of Cressing Parish Council to be held on Wednesday 14th February 2018 at 7.30pm at St Barnabas, Claud Ince Avenue, Cressing for the purpose of transacting the following business.

Christine Marshall

Christine Marshall, Clerk

8th February 2018

Members of the Public and Press are also cordially invited to attend the meeting commencing at 7.30pm on 14th February 2018 at St Barnabas, Claud Ince Avenue, Cressing.

Agenda of Parish Council Meeting

ITEM	PRESENTER	SUBJECT	STATUS
18/017	Chairman	Chairman's Welcome and Report	
18/018	Clerk	Apologies for Absence	
18/019	All	To receive member's Declarations of Interest and dispensations on items on the agenda <i>Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter. Requests for dispensations should be requested from the Clerk prior to the day of the meeting.</i>	
18/020	Chairman	County and District Councillors (if present) To receive reports from: i. Cllr. Robert Mitchell, Essex County Councillor ii. Cllr. James Abbott and Cllr. Kevin Bowers, Braintree District Councillor report/s iii. Representatives from Inland Homes regarding the Appletree Farm development iv. Members of the public	INFORMATION
18/021	Chairman	Public Participation Session with respect to items on the Agenda and other matters that are of mutual interest <i>A period of up to 5 minutes per person will be set aside when members of the public can speak about Parish Council business or other matters of local concern notified to the Clerk by 7.15pm on the day of the meeting. The maximum length of the public session will be 30 minutes unless otherwise agreed by councillors.</i>	
18/022	Chairman	Minutes of the Meeting held on 10th January 2017 RESOLUTION: To confirm the minutes of the Parish Council meeting held on 10 th January 2017 as a correct record. Minutes to	DECISION

		be signed by the Chairman.	ACTION
18/023	Clerk	To receive the Clerk's Report	INFORMATION
18/024	Chairman	To receive Councillor Vacancies	INFORMATION
18/025	Chairman	Planning <i>Any relevant plans will be available to view electronically at St. Barnabas from 7.15pm, on the evening of the meeting</i> To receive the Applications Determined by Braintree District Council	DISCUSSION/ DECISION
	A	17/01671/REM Land East of Mill Lane. Reserved matters planning application.	Permitted with s106
	B	17/02134/NMA Silverdene, Lanham Green Road. Application for a non-material amendment.	Application withdrawn
	C	To consider New Applications submitted to Braintree District Council	Date for response
	D	18/00014/FUL Lightfoots, Tye Green. Retrospective application for an outbuilding (used as an ancillary habitable annex)	16/02/2018
	E	17/02300/FUL Doris House, Tye Green. Proposed new front ground floor window, single storey rear/side extension and first floor rear/side extension.	16/02/2018
	F	17/02201/FUL Queenswood, Tye Green. Erection of 2 chalet bungalows, garages and altered vehicular access, alterations to scheme approved under 15/00527/OUT	16/02/2018
	G	17/02283/FUL & 17/02284/LBC Hungry Hall, Cressing Road. Erection of extension to the Old Granary comprising bedroom, farm office, kitchen and toilet.	16/02/2018
	H	18/00115/FUL & 18/00116/FUL Jeffreys Farm Mill Lane Cressing Essex CM77 8NU Proposed redesign of previously approved cartlodge, including the change of use of the existing storage space within the roof to form self-contained annexe.	20/02/2018
	I	18/00147/FUL 61 Cressing Road Braintree Essex CM7 3PP - Dropped Kerb	INFORMATION
18/026	Clerk	Finance i. To note progress against budget as at 31st January 2018 ii. A motion to approve bank reconciliation as at 31st January 2018 iii. A motion to approve January 2018 payments/cheques iv. To note January 2018 payments received v. A motion to approve Clerk's overtime claim forms for January 2018 = 14.5 hours overtime for Gemma Ruston	INFORMATION DECISION DECISION INFORMATION DECISION
18/027	Cllr Morland	Highways i. Update re parking on Claud Ince Avenue ii. Reflective bollards for Polecat Road/B1018 junction	INFORMATION DECISION
18/028	Cllr Goundry	Neighbourhood Plan To receive update from the Neighbourhood Plan group	INFORMATION
18/029	Cllr Goundry	Parish Street Lights i. Switching off at night There will be a discussion about the results of the straw	DISCUSSION

	Clerk	poll from 2014 and the results of the Neighbourhood Plan survey from 2016. ii. LED lights There are a few street lights that are out around the village. There is an option to start replacing the standard lamps with LEDs. A&J Lighting Solutions have confirmed that the cost of a standard lamp is £47.85 and LEDs cost £95. However, LED lamps in old bodies are only available in 'daylight' colour and do not stop the light from being dispersed outwards. The purpose made LED bodies shine all of the light in a downward direction to stop unwanted light spill and help lower light pollution levels. These come in 'warm white'. Purpose build LED light fittings will last around 30 years and have a manufacturer's warranty of 10 years. The cost is £349 each. There are currently 4 street lights that are out. There is £1376.45 left in the 2017/18 budget for street light maintenance and repairs. iii. Bulford Mill Lane Footpath Lighting The Technical Manager for Bellway has sent a technical specification for the proposed lighting for the footpath to the station. There will be a discussion about whether the Parish Council should take responsibility for these lights, or whether they should be under the control of Essex County Council. iv. SSE energy rates The Council are currently on a variable rate tariff with SSE, paying roughly £225.45 (+VAT) a month. SSE can reduce the monthly rate if the Council sign up for a new contract: • 24 month contract, commencing 1st March 2018 (standing monthly charge of £2.72) • Total estimated cost over 24 months - £4578.11 • Monthly cost total - £190.75 UK Power Networks need to be informed if the Council start switching to LEDs, or install timers, as they will then adjust the estimated annual consumption and inform SSE who will adjust the tariff accordingly. A discussion will take place to decide whether to switch to a 24 month contract with SSE (timing dependent on the decision about LEDs)	DECISION DECISION DECISION
18/030	Chairman	Keeping Cressing Tidy i. Litter A discussion will take place about potentially increasing the number of hours spent litter picking in the village. ii. Dog bins The below prices are for BDC to supply and install 1 dog bin. Before any installation could be considered a site meeting and viewing would be required to ensure that any proposed bin locations can be evaluated to minimise any issue to local residents and also for the safety of BDC staff and access: Cost for 40 Litre Dog Waste post bin only: £130 +VAT Materials and Vehicle: (Post-mix, fixing kits) £20 + VAT Labour: 1 hour X 1 staff: £15 + VAT Total costs are £165.00 +VAT There is also an option for the Council to pay extra to have dog bag dispensers installed on the posts. BDC do not supply or fit these, but they can be sourced separately (an idea of cost is £135 +VAT). Clerk to present options available.	DISCUSSION DECISION

18/031	Chairman	Planting for green triangles around the village	DISCUSSION
18/032	Chairman	Enhancements to conservation area	DISCUSSION
18/033	Chairman	Revisit white gates for village	DISCUSSION
18/034	Chairman	Community Citizenship Awards Scheme To discuss the introduction of an awards scheme at the Annual Meeting in May. This would be an opportunity for the Parish to recognise and formally thank residents who go the extra mile.	DISCUSSION/ DECISION
18/035	Clerk	BDC Draft Planning Enforcement Strategy To discuss and make comments for submission to BDC	DISCUSSION
18/036	Chairman	Information Exchange and agenda items for next meeting	INFORMATION
18/037	All	Next Parish Council meeting Wednesday 14th March 2018 at 7.30pm at St Barnabas , Claud Ince Avenue, Cressing Items for inclusion on the Agenda to be sent to the Parish Clerk to be received no later than 12 noon on Wednesday 7 th March 2018	INFORMATION